



Dear Parents/Carers

Re: Pupil Medication

The administration of medicines to children is a parental responsibility. However, if your son/daughter requires medication during the school day we as a school have agreed to be a representative and provide pupils with the necessary medication. We must have written permission setting out the necessary instructions as detailed below. If instructions are changed these must be notified in writing. Verbal instructions cannot be accepted.

Please provide medicines in an original dispensed container specifically for school use with the following information on the label:-

- name and strength of medicine
- dose
- time of administration e.g. lunch, between 12 noon -1 pm
- length of treatment/stop date where appropriate
- expiry date whenever possible

Medicine should have been dispensed within the last three months. It is the parent/carer's responsibility to update any medication the school holds indefinitely.

Pupils who use inhalers for asthma should continue to carry them with them in the usual way.

*Yours faithfully  
Fairlands Middle School*

**Pupil Medication**

Name of child ..... Registration group .....

I give permission for my child to be given medication as follows:-

Name and strength of medicine .....

Dose ..... Time of administration .....

Length of treatment (stop date where appropriate) .....

Expiry date (whenever possible) .....

Signed: ..... Dated: .....

Fairlands Middle School

Masons Way, Cheddar, Somerset, BS27 3PG, Tel: (01934) 743186 Absence Line: (01934) 743908  
E-Mail: [office@fairlandsmiddleschool.co.uk](mailto:office@fairlandsmiddleschool.co.uk) Website: [www.fairlandsmiddleschool.co.uk](http://www.fairlandsmiddleschool.co.uk)

Headteacher: Stefan McHale  
Deputy Headteachers: Helen Heffernan and Kate Persaud  
Associate Leader and SENDCo: Matthew Vincent

**Safeguarding Children is everyone's responsibility.**  
If you are worried about any child please make an appointment to see either Helen Heffernan, Designated Safeguarding Lead or Felicity Grant, Sally Virgin, Designated Safeguarding Deputies  
Alternatively, you can phone NPSCC: 0808 800 5000 Somerset Direct: 0300 123 2224